

**COMMITTEE OF THE WHOLE
MINUTES**

Held Tuesday, January 22, 2002
At 4:00 p.m. – City Council Chambers

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PRESENT: **Mayor D. Canfield**
Ron Lunny - **Councillor**
Don McDougald - **Councillor**
Rory McMillan - **Councillor**
Ingrid Parkes - **Councillor**
Ted Szajewski - **Councillor**
Colin Wasacase - **Councillor**
B. Preisentanz - **CAO**
J. McMillin - **City Clerk**
W. Spencer - **Mgr. Operations**

A. RESOLUTIONS PREPARED FOR Monday, January 28/2002:~

- Confirm Minutes
- Approval of Accounts
- Confirmatory By-law
- Adjournment

FINANCE & ADMINISTRATION

ACTION

1. LOW Sports Association – Annual Awards Dinner

RECOMMENDATION – (same as last year):

THAT authorization be hereby given for a donation in the amount of \$200.00 to the Annual Sports Awards Dinner, being held at the Lakeside Inn & Convention Centre, Wednesday, March 27, 2002; and further

THAT approval be given for Mayor Canfield and Members of the Community Services Committee to attend the function on behalf of the City, with eligible expenses authorized.

Recommendation approved.

JOANNE

2. Council Policies

RECOMMENDATION:

THAT Council of the City of Kenora approve the following Council Policies:-

- 1. Policy No. CC-5-1 - Council Code of Ethics
- 2. Policy No. CC-2-2 - Conference/Convention/Social Function
- 3. Policy No. CC-6-1 - Special Occasion Recognition

Recommendation approved.

JOANNE

3. AMO – 2002 Annual Conference – August 18 – 21/02

RECOMMENDATION:

THAT authorization be hereby given for a combination of up to five (5) Members of Council and Staff to attend the 2002 Annual Conference of the Association of Municipalities of Ontario being held in Toronto, August 18 – 21, 2002; and further

THAT all eligible expenses be here by authorized.

JOANNE

Recommendation approved.

4. Communications Officer Position

RECOMMENDATION:

THAT Council of the City of Kenora approve the amendments to the job description for the City Clerk on a six (6) month trial basis, to include media/communication responsibilities as outlined within the report of B. Preisentanz, dated January 21, 2002.

Recommendation approved.

JOANNE

NEW ITEM:

Vacancy on Kenora District Housing Authority

It was suggested to determine if there is any person interested in serving on this Committee from the listing we had for other Boards. It was also questioned if a Member from the Keewatin Board could act as representative on the Kenora Board which would provide good liaison between the Boards? This is to be confirmed.

**JOANNE/
Councillor
McMillan**

EMERGENCY SERVICES

1. Endorsation of Resolution – Bill 8

RECOMMENDATION:

THAT Council of the City of Kenora hereby endorses and supports the Town of Laurentian Hills resolution, petitioning the Provincial Government to amend the Safe Street Act (Bill 8), and allow the Canadian Fire Fighters the right to conduct fundraising campaigns in locations that the general public can support such events; and further

THAT a copy of the resolution be forwarded to the Minister of Municipal Affairs and Housing, the Solicitor General, the Premier of Ontario, the Association of Municipalities of Ontario, and Howard Hampton, M.P.P.

Recommendation approved.

JOANNE

OPERATIONS COMMITTEE

1. Proposed Fences By-law

RECOMMENDATION:

THAT Council give three readings to a by-law to provide for the regulation, erection and maintenance of fences in the City of Kenora.

Recommendation approved.

PAULETTE

2. Disposal of Surplus Sand Screener

H O L D

RECOMMENDATION:

THAT Council accept the bid received from DeGagne Motors Ltd., Kenora, ON, to purchase a 1982 Asnik conveyor, complete with a Dillon sand screener unit in an "as-is, where-is" condition, for the price of \$8,750.00, plus applicable taxes.

3. Kenora Handi Transit Committee (Vacancy)

H O L D

Apparently the Handi Transit is incorporated and we are attempting to confirm this information through the original by-laws. The City will only be allowed to appoint one (1) representative on the Committee if this is the case, and we cannot mandate the way in which the Committee conducts its business.

4. Beaver Brae Sidewalk, etc. – Encroachment

RECOMMENDATION:

THAT the lease between the Corporation of the City of Kenora and Keewatin-Patricia Board of Education, appended to W. Spencer's January 17 Report, be accepted.

Recommendation approved.

**JOANNE/
PAULETTE**

5. Water Meter Reading Contract Services

RECOMMENDATION:

THAT the proposal dated January 4, 2002 as attached to W. Spencer's January 17 Report, from Kenora Hydro to provide water meter reading services to the City of Kenora (Water & Sewer Department), commencing March 1, 2002 be hereby accepted, as amended, subject to a Letter of Understanding being endorsed by the respective Parties.

Recommendation approved.

JOANNE

NEW ITEM:

Closure of Lake Transfer Site by Kenora Forest Products

Due to lack of use as well as abuse, the Operations Department is forced to close the lake transfer site. It was noted there would have to be a notification to the affected parties and adequate advertising on this item prior to the summer months.

RECOMMENDATION:

THAT the Council of the Corporation of the City of Kenora hereby agrees to the permanent closing and dismantling of the Lake of the Woods Waste Transfer Facility located on Highway 17 West, effective immediately; and further

THAT the necessary arrangements be made to adequately advertise the decision to permanently close this facility well in advance of the 2002 season.

Recommendation approved.

JOANNE

COMMUNITY SERVICES COMMITTEE

1. St. Alban's Request for City Support of Cremation Garden H O L D

2. Proposed Demolition – Main Street Dock This item is to be removed.

FILE

3. Harbourfront Parking Lot Contract RECOMMENDATION:

THAT Council approve the revised contract agreement between the City of Kenora and Allen Tucker (the Contractor) to operate and supervise the Harbourfront Parking Lot for the period of one (1) year commencing on January 01, 2002, and further

THAT the Contractor be paid an annual fee in the amount of \$31,000.00, payable on a bi-weekly basis.

Recommendation approved.

**JOANNE/
PAULETTE**

4. Larry Bowen Annual Ham N' Egger Hockey Tournament RECOMMENDATION:

THAT approval be hereby granted for the Alcohol Gaming Commission of Ontario to issue a Special Occasions Permit to the Larry Bowen Annual Ham N' Egger Classic Hockey Tournament taking place at the Keewatin Memorial Arena Community Hall, in accordance with the Municipal Alcohol Policy and Liquor Control Regulations, as follows:-

Friday, March 22, 2002-between the hours of 6:00 p.m. and 1:00 a.m.
Saturday, March 23, 2002-between the hours of 11:00 a.m. and 1:00 a.m.
Sunday, March 24, 2002-between the hours of 11:00 a.m. and 12:00 a.m.

Recommendation approved.

JOANNE

NEW ITEM:

Bouquet to Barb Manson – Candles at Cemetery

Councillor Szajewski expressed sincere appreciation to Barb Manson for her efforts again this year with the candle display at the Cemetery. It was noted there was nothing but positive feedback from the community.

PROPERTY & PLANNING COMMITTEE

- 1. FYI – Reminder of Public Meetings for Re-Zoning Applications prior to January 28 Meeting: 4:45 p.m. – “Mattson”
4:50 p.m. – “City” Initiative**

- 2. Lease Agreement – Kenora Nordic Trails Association
RECOMMENDATION:**

THAT Council give three readings to a by-law to authorize the execution of a lease agreement between the Corporation of the City of Kenora and the Kenora Nordic Trails Association.

Recommendation approved, pending confirmation of liability insurance.

**JOANNE/
PAULETTE**

- 3. Sign Committee – New Appointments
RECOMMENDATION:**

THAT the Council of the Corporation of the City of Kenora hereby approves the following “public-at-large” appointments to the Sign Committee:

- Brad Doerksen Tourism Rep.
- Debbie MacDonald Sign Industry Rep.
- John Berringer Business Rep.
- Gwen Ruby (Alternate); and further

THAT Resolution Number 2 dated October 9, 2001 is hereby rescinded.

Recommendation approved.

JOANNE

UTILITIES & COMMUNICATIONS

N/A

NEW BUSINESS

OSTAR – Infrastructure Funding (Sewer and Water)

RECOMMENDATION:

THAT the “amendment to agreement” appended to W. Spencer’s January 21 report, be endorsed by the Council of the City of Kenora.

Recommendation approved.

JOANNE

Employee of the Year Award – Barb Manson

Mayor Canfield showed Council the “glacial glass award” as well as the leather-bound photo portfolio that Barb Manson received from the Chamber of Commerce for the “Employee of the Year Award” – a beautiful presentation, and it was noted that Council could make nominations for other municipal staff for this award in the future.

Motion required adjourning to Closed Meeting:

Moved by I. Parkes, Seconded by R. Lunny, and Carried:

THAT this meeting be now declared closed at 4:40 p.m.; and further

THAT Council adjourn to a Closed Meeting to discuss the following:

- a) Security of municipal property.

No Action from Closed Session

The meeting adjourned at 6:30 p.m.

